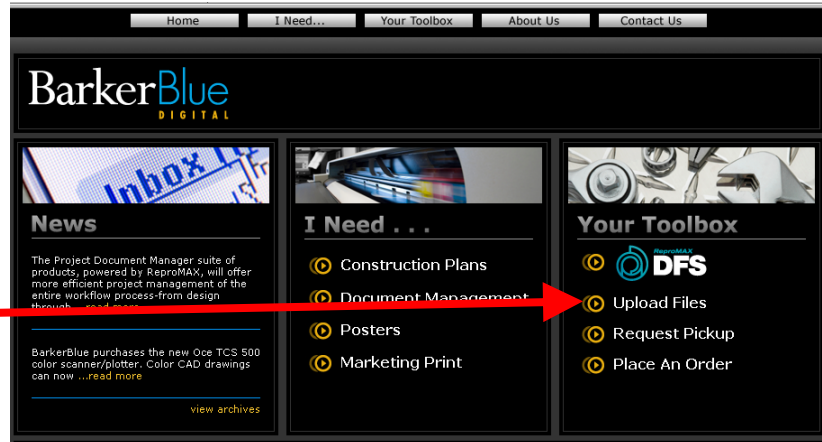
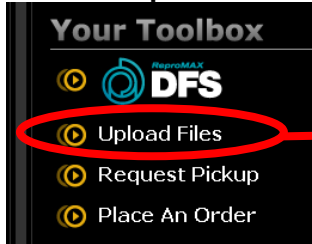


Go to the BarkerBlue website
www.barkerblue.com

Click on "Upload Files"



The BarkerBlue Drop Box page will appear.

This website requires an installation of the following add-on: 'Thru Power Upload' from 'Thru LLC' for assistance see page 2.

Complete Steps 1 - 4

REQUIRED: Enter your email in the "From" section and include your name, phone number and print/order details in either message area. *We may need to contact you with questions or file concerns.

Add files or folders.
 *Mac users can easily drag & drop or paste into this area.

Accept the statement.

Click the "UPLOAD" button.

BarkerBlue Digital DropBox

▶ **STEP 1: Insert email addresses.** (Used for notification purposes) GET THRU

To:

From:

Subject:

Message:

Private Message:

▶ **STEP 2: Select files to upload.**

Name	Size

ADD FILES

ADD FOLDERS

REMOVE

Items: 0, Total Size: 0, Est. Time: 0

Note: If you have problems uploading files using this page, try [Browser Upload](#). To learn more about Thru upload methods [click here](#).

▶ **STEP 3: Accept statement.**

Please provide the following in the Step 1 Message box:

- Contact name
- Contact phone number
- Detailed instructions as to what is to be done with your files.

Once completed then Check the "I confirm I have read and accept the statement" box below to start your Upload.

confirm I have read and accept the statement.

▶ **STEP 4: Click Upload to send the files and/or folders to the recipient.**

UPLOAD

IMPORTANT!

Don't close the window until you see the "Upload Successful" message.

Once the upload is complete, a "Thru Drop Box Confirmation" email will be sent to the email address entered in the "From" box in Step 1. The email will list the names of the files that were uploaded.

Follow these instructions for installing the software to upload your files to BarkerBlue

This is a ONE TIME install only. Once complete you won't need to install again.

The screenshot shows the BarkerBlue DropBox interface. At the top, a blue notification bar reads: "This website wants to install the following add-on: 'Thru Power Upload' from 'Thru LLC'. If you trust the website and the add-on and want to install it, click here...". Below this, the interface is divided into two steps:

- STEP 1: Insert email address** - Includes fields for To, From, Subject, Message, and Private Message.
- STEP 2: Select files to upload.** - Includes a link to install the ActiveX control and buttons for "ADD FILES", "ADD FOLDERS", and "REMOVE".

A red box highlights a context menu that appears over the interface. The menu options are:

- Install This Add-on for All Users on This Computer...
- What's the Risk?
- Information Bar Help

A red arrow points from the text "Select" to the first menu option. Another red arrow points from the top of the notification bar to the "Install This Add-on..." option.

The installation window will pop up. Select "Install". It will only take a moment to install and the Drop Box will be ready for uploading your files. See steps 1-4. Refer to page 1 for more details.

The screenshot shows an "Internet Explorer - Security Warning" dialog box. It asks: "Do you want to install this software?". The details provided are:

- Name: [Thru Power Upload](#)
- Publisher: [Thru LLC](#)

There are two buttons: "Install" and "Don't Install". A red arrow points from the text in the adjacent box to the "Install" button. Below the buttons, there is a warning icon and text: "While files from the Internet can be useful, this file type can potentially harm your computer. Only install software from publishers you trust. [What's the risk?](#)"

Contact us if you need any assistance
650.696.2100 or email: plotting@barkerblue.com

BarkerBlue
DIGITAL